## US District Court - New Hampshire Expense (Non-Travel ) Worksheet

Receipts are required for all non-travel expenses more than \$50.00 and encouraged for expenses less than \$50.00. Reimbursement will be disallowed for expenses that are not itemized or for which insufficient documentation is provided.

	Brief Description of Services	Postage & Delivery	In House Copies Charge Per Page: \$		Outside Copying		Telephone Charges	
Date								Other
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TOTAL NON-TRAVEL EXPENSES \$								